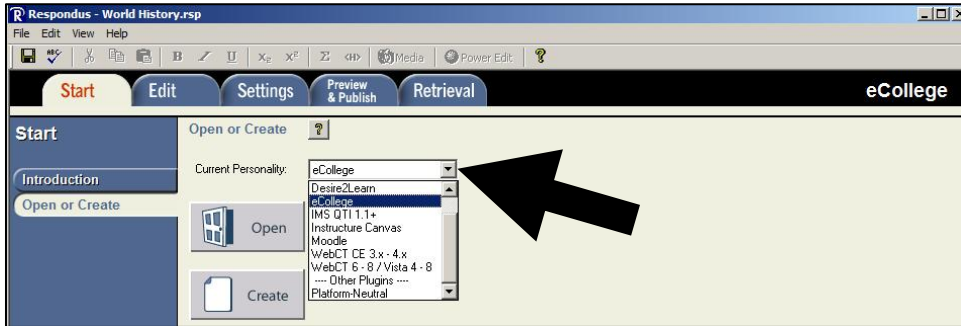
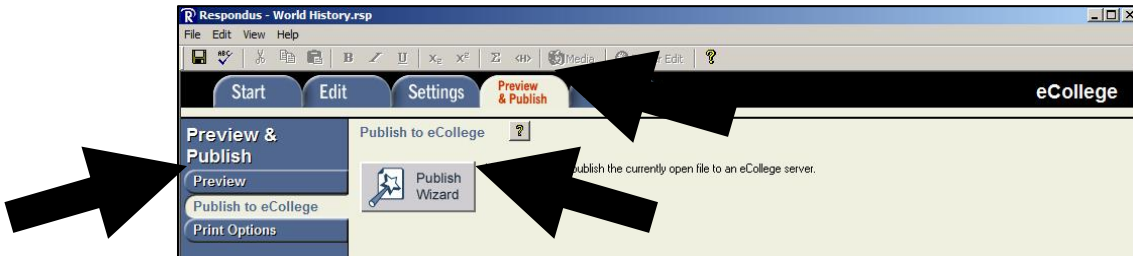


# Connecting to eCollege through Respondus

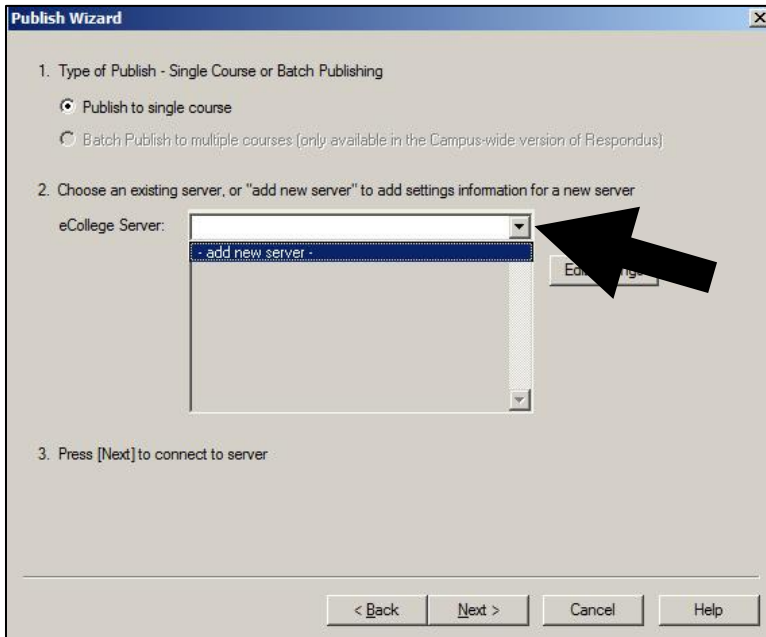
1. Select **eCollege** for the CMS Personality and click **OK**.



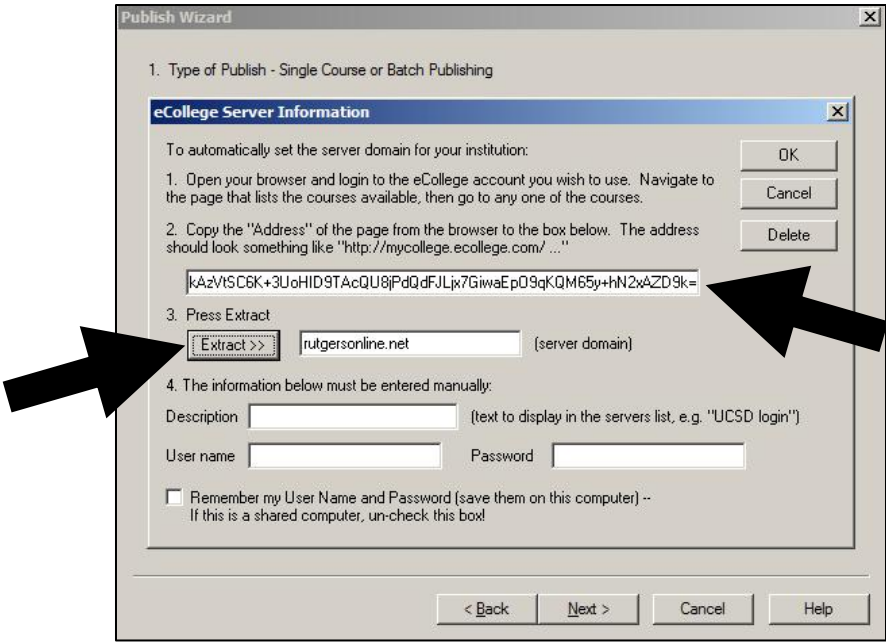
2. From the **Preview and Publish** tab, select **Publish to eCollege** and then click the **Publish Wizard** button.



3. Select **Add New Server**.

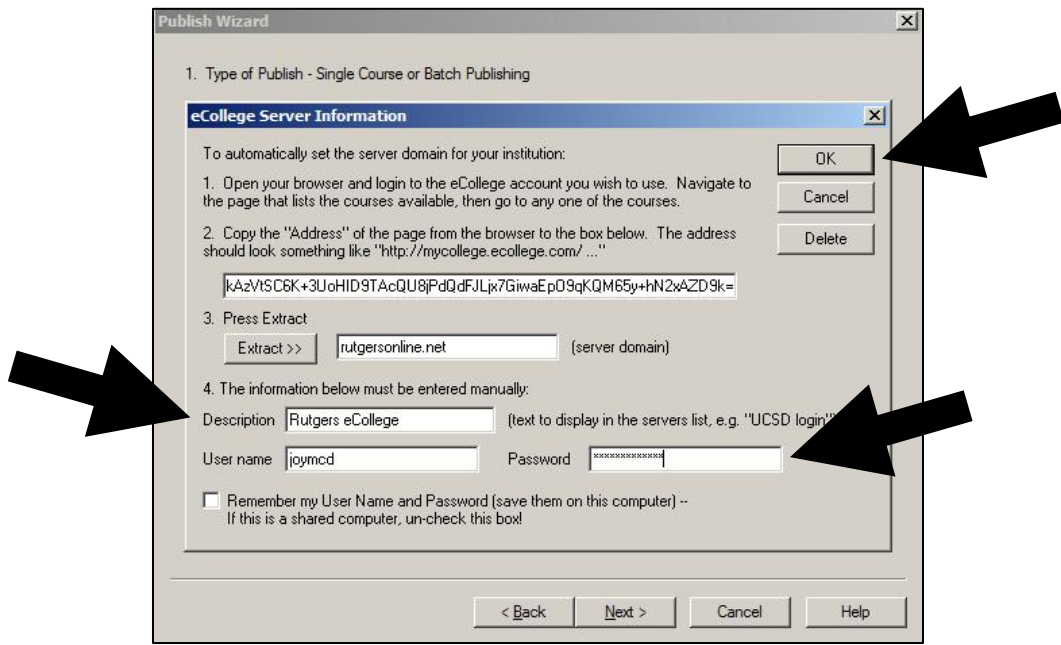


4. Copy the full URL from the course site within eCollege and paste it into area 2. Click the **Extract** button and it will determine the setting for Area 3.

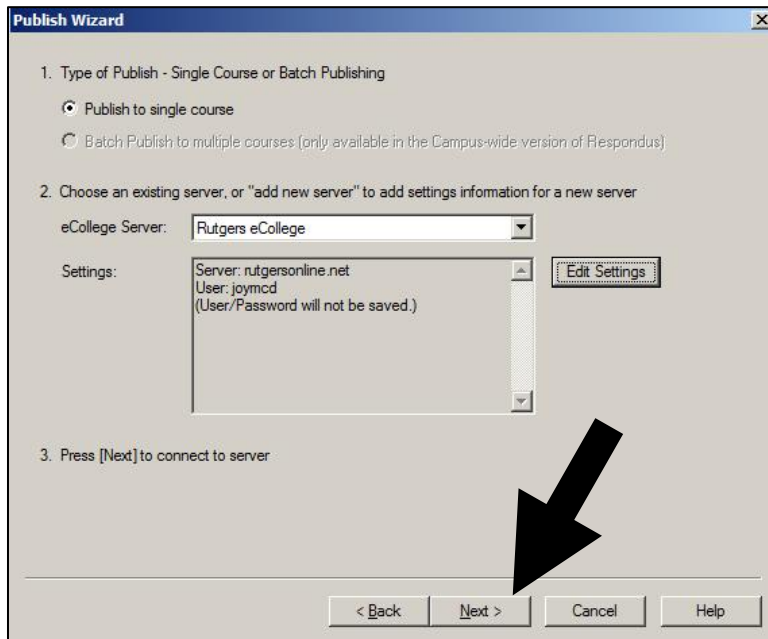


5. Enter a **Description** as well as your **Username** and **Password**. It is recommended that you do **NOT** save this information on your computer. Click **OK**.

**PLEASE NOTE:** Your password is **NOT** your traditional NetID password. It is a local password for *rutgersonline.net*. If you do not have this password, it can be requested by emailing [help@ecollege.rutgers.edu](mailto:help@ecollege.rutgers.edu).



6. Click **Next**.



7. It may take a few moments to authenticate. You will now be able to access any course that you have instructor access to from the **Choose Course** menu.

