Turnitin

Getting Started Creating a Turnitin Assignment (essay exams, reports, etc.)

1. Click on your course name in Blackboard.

2. Click on the Assignments section of your course.

3. Under Assessments, click on Turnitin Assignment.
4. Check that **Paper Assignment** is selected as the type of assignment.

5. Click **Next Step**.

6. In the Assignment Title box, enter the name of your assignment.

7. In the Point Value box, you have the option of entering the number of points the assignment is worth.

8. In the Start date section, enter the date and time the assignment will be available to students.

9. In the Due date section, enter the due date of the assignment.

10. In the Post date section, you have the option of entering the date you would like student scores to be displayed.
Optional Settings in Turnitin

1. Click on **Optional Settings**

2. Under **Generate Originality Reports for submissions**, click **Yes**.

3. Click on the arrow next to the drop box for **Generate Originality Reports for student submissions** and select when you would like the Originality Report created.
4. Select Yes under Allow students to see Originality Reports if you would like students to be able to review the reports.

5. You can grades displayed to students all at the same time by selecting Yes in the Reveal grades to students only on post date section.

6. In the Submit papers to section, select standard paper repository if you would like the students’ papers to be added to Turnitin’s database of student papers. Otherwise, select no repository.

7. Click Submit.
Reviewing Assignment in Turnitin

1. In the Control Panel, click on the Grade Center
2. Click on Full Grade Center

3. A green box with an exclamation mark indicates an assignment is available for grading. Hover over the circle with the down arrow to the right of the exclamation mark.

4. Click on Attempt followed by the date.

5. To see the student’s assignment, click on the blue icon next to User’s Paper.

6. To review the originality report, click on the blue icon next to Originality Report.

2. User’s Work
   - User’s Comments
   - Mid-Term Exam
   - User’s Paper
   - Originality Report

3. Feedback to User

Contact Information
(973) 353-1713
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Reviewing Originality Report

1. When the Getting Started message appears, click the box next to Don't show this message again.

2. Click Close.

3. The highlighted sections of the student work are the items that matched other sources.

4. The figure above the word Similar is the percentage of the document that matched other sources.

5. The colored numbers in the Match Overview section provide details about each match that was found in the document.